



INVITATION TO BID

DISPOSAL OF UNSERVICEABLE ICT AND OFFICE EQUIPMENT

- The **NATIONAL ELECTRIFICATION ADMINISTRATION (NEA)** invites all interested parties – individuals, partnerships and/or corporations to participate in the public bidding for Unserviceable Information and Communication Technology (ICT) and Office Equipment composed of one (1) lot, as follows:


PARTICULAR		QUANTITY (pcs)	FLOOR PRICE (1 Lot)
1	Desktop Computer	11	P626,454.94
2	Laptop Computer	62	
3	Server	4	
4	Scanner	3	
5	Printer	24	
6	Projector	8	
7	Amplifier	1	
8	Electronic Typewriter	3	
9	Fax Machine	9	
10	Other Equipment (toaster, fan, tv and heater)	11	

- The interested bidders may download the bid documents from the NEA website nea.gov.ph or maybe acquired at the Ground Floor, NEA Building, No. 57 NIA Road, Government Center, Diliman, Quezon City starting **11 April 2022**, upon payment of non-refundable fee of **One Thousand Pesos (P1,000.00)**. The copy of the proof of payment shall be presented and submitted to the BAC thru Secretariat on or before the submission of bids.
- NEA will hold a **Pre-bid Conference** on **11 April 2022, 10:00 a.m.** at HESA, 2nd Floor, NEA Building and via Zoom Application. Zoom details shall be given to interested bidders who will submit an intent to join the activity at e-mail address nea.gsd.psms@gmail.com or call GSD numbers 8929-19-09 loc. 110, 111 and 142 or direct line 8926-13-39.
- The interested bidders may **view and inspect** the above-mentioned unserviceable properties located in the Ground Floor, NEA Building after the Pre-bid conference until **13 April 2022, 8:00 a.m. to 4:00 p.m.**, subject to compliance with the existing health protocols.
- The sealed bids must be received by the BAC Secretariat through manual submission at the office address given above on or before **18 April 2022 at 10:00 a.m.** Late bids shall not be accepted.
- The **Bid Opening** will be conducted on **20 April 2022 at 10:05 a.m.** at 2nd Floor, HESA, NEA Building and via Zoom Application. The zoom details will be disclosed to the bidders upon submission of their bids.



7. The NEA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to the conduct of award without incurring liability to the affected bidders.
8. For more details, please refer to:

HERNANDO N. GABOTERO
Officer-In-Charge
General Services Division
8926-13-39 (D.L.)
8929-19-08 loc. 110 and 111


SONIA B. SAN DIEGO
Deputy Administrator for CRFS
Chairperson, Committee on the Disposal
of Unserviceable NEA Properties